

POLICY OF JSC NC “KAZMUNAYGAS” ON SAFE OPERATION OF LAND TRANSPORT VEHICLES

Vehicle transportations is an important and widespread type of services, daily in demand on all the facilities of JSC NC “KazMunayGas” (hereinafter - KMG). Abovementioned and other factors make transportation one of the most accident-prone services, with high risk to harm lives and health of KMG employees, contractors and third parties.

The main objectives are the following:

- Conservation of people’s lives and health in the process of operating and maintaining the vehicles;
- Prevention of road traffic incidents and minimization of their consequences severity;
- Reduction of negative impact of vehicles on the environment, infrastructure and KMG property preservation.

Achievement of the objectives is based on the following principles:

compliance with legal requirements in the field of road safety and KMG internal regulations on the organization and safe vehicle operation;

release on the road only technically serviceable vehicles, fully equipped in accordance with the established norms;

mandatory pre-trip and if necessary post-trip medical inspection of each vehicle driver;

intolerance to every violation act coming from vehicle operation under the influence of alcohol, narcotic drugs and psychotropic substances and their analogues, or under the influence of their consequences - a violation of this principle implies termination of the employment relationship with the guilty employee, in accordance with the established procedures;

inadmissibility of management and passengers by any actions or instructions to force the driver to violate road safety requirements;

continuous improvement of the corporate system on the organization and transportation management;

engagement of drivers with appropriate qualifications and experience to operate vehicles;

information transparency on road traffic accidents and violations, regardless of the categories of accidents;

timely recording and conduction of internal investigations of each road accident to identify the root causes and take the necessary preventive and corrective measures;

compliance with the corporate security requirements **PROHIBITING:**

- movement of vehicles with unfastened seat belts by the driver and all passengers;
- exceeding of the set speed limit;

- use of mobile means of communication by the driver while the vehicle is in motion;
- smoking in the vehicle interior;
- daytime driving with the low beam headlights or daytime running lights off
- unauthorized transportation of unauthorized cargo and / or people by KMG vehicles;
- use of a personal vehicle on the contractor's territory, where the use of employers' official vehicles is prescribed, as well as the use of vehicles for work and/ or industry related purposes without written permission of the employer and a corresponding trip ticket.

Priorities and objectives of the Policy:

equipment of all KMG vehicles with safety belts, in accordance with the procedures and requirements of the road safety legislation;

prohibition of procurement of vehicles without serviceable seatbelts;

development and improvement of corporate governance and control of vehicles movement, including the satellite monitoring system and minimization of the total vehicle mileage;

development and improvement of the pre-trip planning system, identification of risks and dangerous parts of the route;

improvement of the safety culture of employees and contractors, bringing to the employees' knowledge the necessity of fastening seat belts in their daily lives and their responsibility to be fastened while driving vehicles.

KMG Policy Provisions on safe operation of land transport vehicles form the basis of the development of training programs for drivers, normative documents on vehicles operation and organization of passengers and goods transportation.

KMG reserves the right to develop wider requirements for transport security than those provided by the legislation of the Republic of Kazakhstan, with the only aim to conserve the lives and health of all road users.

The Policy is applied to all the KMG employees, as well as employees of contractors, providing services on the KMG's facilities, including transportations on the terms specified in the contracts.

This document is open and accessible to all interested parties.

KMG Management takes the responsibility for provision of the required resources and conditions of HSE management systems.